



NOTICE OF FINANCE COMMITTEE MEETING

NOTICE IS HEREBY GIVEN that the San Lorenzo Valley Water District has called a regular meeting of the Finance Committee to be held Wednesday, February 4, 2015 at 9:00 a.m. at the Operations Building, 13057 Highway 9, Boulder Creek, California.

AGENDA

1. Convene Meeting/Roll Call
2. Oral Communications
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Any person may address the Committee at this time, on any subject that lies within the jurisdiction of the Committee. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Committee on any Oral Communications presented; however, the Committee may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of the statement for the record.
3. Old Business: None
4. New Business
Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agenda items.
 - a. COMMITTEE CHARTER AND SCOPE
Discussion and possible action by the committee regarding charter and scope.
 - b. FUTURE FINANCE COMMITTEE AGENDA ITEMS
Discussion and possible action by the committee regarding future agenda items.

- c. FINANCIAL SUMMARY REPORT
Discussion and possible action by the committee regarding the Financial Summary Report.
 - d. AREAS OF CONCERN
Discussion and possible action by the committee regarding areas of concern.
 - 1. Effect of Drought on Revenues
 - 2. Project Oversight
 - 3. Reserve Policy
5. Informational Material: None.
6. Adjournment

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents may also be available on the District website at www.slywd.com subject to staff's ability to post the documents before the meeting.

Certification of Posting

I hereby certify that on January 30, 2015, I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 24 hours in advance of the meeting of the Public Relations Committee of the San Lorenzo Valley Water District in compliance with California Government Code Section 54956.

Executed at Boulder Creek, California, on January 30, 2015.

Holly B. Morrison, District Secretary
San Lorenzo Valley Water District

MEMO

TO: Board of Directors
FROM: Acting District Manager
SUBJECT: Committee Appointments for 2015
DATE: December 11, 2014

RECOMMENDATION:

It is recommend that the Board of Directors review this memo and take the following actions:

1. Approve the attached resolution which establishes standing committees of the San Lorenzo Valley Water District Board of Directors
2. Review the current/vacant membership assignments of all existing committees;
and
3. President of the Board make additions/changes to committee assignments deemed appropriate for 2015; and
4. By motion of the board approve committees assignments for 2015.

BACKGROUND

Resolution No. 16 (13-14) adopted by the Board of Directors on December 5, 2013 establishes policies relative to committee procedures. There are no new recommended revisions to the existing policies relative to committee procedures. See attachment one.

Currently, your Board has seven (7) established standing committees and one (1) multi-agency committee. With the November 2014 general election several committee now have vacancies. Current committee assignments are as follows:

Standing Committees

Environmental Committee	Vacant, Bruce
Facilities and Planning Committee	Bruce, Vacant
Finance Committee	Brown, Vacant

Legislation Committee	Brown, Vacant
Lompico County Water District Liaison Committee	Vacant, Vacant
Personnel Committee	Vacant, Bruce
Public Relations Committee	Brown, Bruce
<u>Multi-Agency Committee</u> Santa Margarita Ground Water Basin Advisory Committee	Vacant, Brown

It is recommended that the Board of Directors review this memo and take the following actions:

1. Approve the attached resolution which establishes standing committees of the San Lorenzo Valley Water District Board of Directors
2. Review the current/vacant membership assignments of all existing committees;
and
3. President of the Board make additions/changes to committee assignments deemed appropriate for 2015; and
4. By motion of the board approve committees' assignments for 2015.

Rick Rogers
Acting District Manager

**SAN LORENZO VALLEY WATER
DISTRICT RESOLUTION NO. 30 (14-15)**

**SUBJECT: SAN LORENZO VALLEY WATER DISTRICT BOARD
OF DIRECTORS STANDING COMMITTEES 2015**

WHEREAS, the Board of Directors of the San Lorenzo Valley Water District adopted Resolution No.16 (13-14) entitled "San Lorenzo Valley Water District Board of Directors Standing Committees 2014"; and

WHEREAS, said resolution states that standing committees of the Board of Directors shall be established by resolution; and

WHEREAS, the Board of Directors of the San Lorenzo Valley Water District has determined the need to establish seven (7) standing committees: Environmental Committee, Facilities and Planning Committee, Finance Committee, Legislation Committee, Lompico County Water District Liaison Committee, Personnel Committee, and Public Relations Committee; and

WHEREAS, the Board of Directors has determined that the powers and duties of each standing committee is to act in an advisory capacity and make recommendations to the Board for any action or the establishment of policy; and

WHEREAS, the Board of Directors has determined that the purpose of said standing committees shall be in accordance with and based upon the Statement of Purpose and Function hereto attached as Exhibit A and by reference incorporated herein;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that the following standing committees of the San Lorenzo Valley Water District Board of Directors are hereby established: Environmental Committee, Facilities and Planning Committee, Finance Committee, Legislation Committee, Lompico County Water District Liaison Committee, Personnel Committee, and Public Relations Committee.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 18th day of December, 2014, by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

Holly B. Morrison, District Secretary
San Lorenzo Valley Water District

EXHIBIT A

RESOLUTION NO. 30 (14-15)

SAN LORENZO VALLEY WATER DISTRICT

STATEMENT OF PURPOSE AND FUNCTION STANDING COMMITTEES

1) STANDING COMMITTEES

There shall be established the following standing committees. Each standing committee shall have a specific statement of purpose and function, which shall be periodically re-examined by the Board of Directors. Standing Committees shall have no power or authority to commit the District or to take any hinging action on behalf of the Board of Directors. Each standing committee shall identify and develop a scope of work, within the jurisdiction and area of responsibility, as designated by the Board of Directors. Standing committees shall hold meetings at such times as deemed necessary by consensus of the committee members.

A. ENVIRONMENTAL COMMITTEE

The Environmental Committee shall have the following purposes and functions:

1. Act in an advisory capacity and make recommendations to the Board of Directors upon request in all matters pertaining to the Districts environment and natural resources.
2. Act in an advisory capacity and make recommendations to the Board of Directors in the development of policies, programs and activities which could have an impact on the environment.
3. Act in an advisory capacity and make recommendations to the Board of Directors in the development of a watershed master plan.

B. FACILITIES AND PLANNING COMMITTEE

The Facilities and Planning Committee shall have the following purposes and functions:

1. Act in an advisory capacity and make recommendations to the Board of Directors upon request in all matters pertaining to the Districts strategic master planning activities and capital improvements.
2. Act in an advisory capacity and make recommendations to the Board of Directors regarding the development of short and long range programs, activities and improvement projects.
3. Act in an advisory capacity and make recommendations to the Board of Directors regarding the District's Capital Improvement Program.

C. FINANCE COMMITTEE

The Finance Committee shall have the following purposes and functions:

1. Act in an advisory capacity and make recommendations to the Board of Directors upon request in all matters pertaining to the Districts financial activities.
2. Act in an advisory capacity and make recommendations to the Board of Directors regarding the annual independent audit.
3. Act in an advisory capacity and make recommendations to the Board of Directors regarding the setting of financial priorities and fiscal reserves.
4. Act in an advisory capacity and make recommendations to the Board of Directors regarding the annual budget.
5. Act in an advisory capacity and make recommendations to the Board of Directors regarding rates and fees.
6. Act in an advisory capacity and make recommendations to the Board of Directors regarding investment activities.

D. LEGISLATION COMMITTEE

The Legislation Committee shall have the following purposes and functions:

1. To review and discuss proposed legislative and proposed legislative and propositions, and to provide information as to impacts on the District.
2. Act in an advisory capacity and make recommendations to the Board of Directors regarding the Districts positions on legislative and propositions.
3. Act in an advisory capacity and make recommendations to the Board of Directors regarding proposed California Special Districts Association (CSDA) positions on various legislation and propositions.

E. LOMPICO LIAISON COMMITTEE

The Lompico Liaison Committee shall have the following purposes and functions:

1. Act as representation of the Board of Directors during meetings with representatives of the Lompico County Water District relative to consideration of a proposed consolidation of Lompico County Water District.
2. Act in an advisory capacity and make recommendations to the Board of Directors regarding a proposed consolidation of Lompico County Water District.

F. PERSONNEL COMMITTEE

The Personnel Committee shall have the following purposes and functions:

- I. Act in an advisory capacity and make recommendations to the Board of Directors upon request in all matters pertaining to District staffing levels and succession planning.
2. Act in an advisory capacity and make recommendations to the Board of Directors

3. Directors in the development of policies, programs and activities which could have an impact on District staffing levels and succession planning.

PUBLIC RELATIONS COMMITTEE

The Public Relations Committee shall have the following purposes and functions:

1. Act in an advisory capacity and make recommendations to the Board of Directors upon request in mall matters pertaining to District public relations.
2. Act in an advisory capacity and make recommendations to the Board of Directors regarding the development of short and long range public relations goals.
3. Act in an advisory capacity and make recommendations to the Board of Directors regarding communication programs and activities.

2. STAFF TO COMMITTEES

The District Manager shall designate staff for each standing committee, who shall prepare the agenda, provide proper notice and provide administrative support to the committee.

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