



NOTICE OF SPECIAL ADMINISTRATION COMMITTEE MEETING April 17, 2017

Covering Policy, Administration and Community
Relations/Communications

NOTICE IS HEREBY GIVEN that the San Lorenzo Valley Water District has called a special meeting of the Administration Committee to be held Monday, April 17, 2017 at 1:45 pm at the Operations Building, 13057 Highway 9, Boulder Creek, California.

AGENDA

1. Convene Meeting/Roll Call
2. Oral Communications
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the Agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda. Any person may address the Committee at this time, on any subject that lies within the jurisdiction of this committee. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. Any Director may request that the matter be placed on a future agenda or staff may be directed to provide a brief response.
3. New Business:
Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agenda items.
 - A. POTENTIAL BROWN ACT VIOLATION
Discussion and possible action by the Committee regarding a potential Brown Act violation.
 - B. GENERAL COUNSEL INTERVIEWS
Discussion and possible action by the Committee regarding the interviews with candidates for General Counsel.
4. Informational Material: None.
5. Adjournment

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006

during normal business hours. Such documents may also be available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

Certification of Posting

I hereby certify that on April 14, 2017, I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 24 hours in advance of the Special meeting of the Administration Committee of the San Lorenzo Valley Water District in compliance with California Government Code Section 54956.

Executed at Boulder Creek, California, on April 14, 2017.

Holly B. Morrison, District Secretary, San Lorenzo Valley Water District

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Subject: Re: Questions and form for Legal Counsel Interviews on Monday
Date: Monday, April 10, 2017 at 8:08:30 AM Pacific Daylight Time
From: Bob Fultz
To: Margaret Bruce
CC: Holly Morrison, Brian Lee, Eric Hammer

Actually, I liked your original questions as is--they pretty much mirrored mine--hence I didn't contribute anything more. I was disappointed to see that the final version had changed them significantly and, in my opinion, those changes lost some of the specificity that, given some of the recent events, I think we needed.

On Sunday, April 9, 2017 6:24 PM, Margaret Bruce <margaret.v.bruce@gmail.com> wrote:

Bob,

We discussed at the meeting that I would work with Brian to brainstorm a set of questions, and get input from you and Eric. We would use those to interview the candidates. That was the list of hypothetical questions I sent to you on the 30th.

This back-and-forth about the questions isn't a Brown act issue - there are only two board members (not a quorum) and so we can discuss this via email.

Can I assume you have no input on the questions? Look OK to you? I'm going to be leaving the office shortly and won't be online/available again until our meeting tomorrow.

M

On Sun, Apr 9, 2017 at 4:43 PM, Bob Fultz <bob.fultz@pacbell.net> wrote:

Margaret, sorry I wasn't clear and I wasn't expecting to discuss questions in front of candidates. Perhaps I'm not clear on the process but I thought that we would discuss the questions for the attorneys during a public meeting. Or, is this the process of developing the questions excluded by the Brown Act from needing to be discussed in public?

Thanks,

On Sunday, April 9, 2017 11:29 AM, Margaret Bruce <margaret.v.bruce@gmail.com> wrote:

Bob,

I sent a list of hypothetical questions to everyone on the 30th of March.

Brian sent me his input, which I incorporated, but I didn't hear anything from you or Eric. I don't have much time between now and tomorrow afternoon to make more changes. If you have specific suggestions or changes to the questions, let me know today. If I have time, I'll incorporate them and send an updated document to Holly for her to print for the interviews.

The 'session' is going to be reserved for interviewing the candidates. I am not going to

modify questions 'in session', in front of the candidate/s.

Margaret

On Sat, Apr 8, 2017 at 9:54 PM, Bob Fultz <bob.fultz@pacbell.net> wrote:
Margaret, are we going to discuss the questions in session before finalizing?

Thanks,

Bob

On Friday, April 7, 2017 1:27 PM, Margaret Bruce <margaret.v.bruce@gmail.com> wrote:

Holly kindly reminded me that BOTH interview days are Mondays. (Yes, sometimes I need remedial calendar)

Have a great weekend everyone.

Thank you

MB

On Fri, Apr 7, 2017 at 12:21 PM, Margaret Bruce <margaret.v.bruce@gmail.com> wrote:
Good afternoon!

Please find attached a two page form.

This is for our use in interviewing the prospective legal counsels on Monday, and Friday.

Holly, please make the necessary number of copies for our use.

The plan:

We each ask questions in order.

We each ask the same questions of the candidates (no making stuff up, or substituting questions - we want to be fair, and consistent)

We note our thoughts. We convene AFTER the interviews are done and hand Holly our notes.

We leave.

Brian may have some input here too, but that's my story and I'm sticking to it.

M