



SAN LORENZO VALLEY WATER DISTRICT

BOARD OF DIRECTORS SPECIAL AGENDA May 3, 2018

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a special meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, May 3, 2018 at 6:30 p.m.**, 13057 Highway 9, Boulder Creek, California.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. New Business:

a. PROPOSED FORMATION OF *AD HOC* COMMITTEE

Discussion and possible action by the Board regarding the formation of an ad hoc committee to monitor the Capital Improvement Projects.

5. Adjournment

Certification of Posting

I hereby certify that on May 1, 2018 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California said time being at least 24 hours in advance of the special Meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on May 1, 2018.

Holly B. Hossack
District Secretary



TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: May 1, 2018

RE: Proposed Formation of *Ad Hoc* Committee
502665-0001

Two members of the Board of Directors (“Board”), President Baughman and Director Bruce, have proposed to form an *ad hoc* committee. The purpose of the proposed committee is to review the District’s plan to implement its ambitious capital replacement program, and to make recommendations to the full Board regarding whether the schedule is attainable and whether there are critical unmet resource needs. The term of the *ad hoc* committee would be limited to no more than six months.

BACKGROUND

Implementation of the capital replacement program is a high priority for the District. Under the leadership of the District Manager, and with extraordinary efforts by District staff, substantial progress has been made toward applying for a loan to fund numerous capital projects.

At the Board meeting held on April 19, 2018 under agenda item 10.a, staff presented the results of a Request for Qualifications (“RFQ”) process to identify the most qualified firms capable of completing design and construction management services for the numerous capital projects. The District Manager requested Board approval to negotiate contracts with the three top ranked firms. The Board has not yet taken action regarding this request.

During the Board’s discussion of agenda item 10.a, President Baughman and Director Bruce asked questions of District staff regarding the implementation schedule. In the course of the discussion, they expressed a desire for additional oversight by the Board to ensure that the District has sufficient resources, adequately coordinated to meet the ambitious implementation schedule. President Baughman and Director Bruce proposed to form an *ad hoc* committee to help provide this additional oversight.

An *ad hoc* committee comprised of exactly two Board members is not subject to the formal noticed meeting requirements of the Ralph M. Brown Act. (See Gov. Code, § 54952, subd. (b) [defining the meaning of “legislative body” for purposes of the Brown Act].) This structure is desirable for the *ad hoc* committee because in order to carry out its function, it will be important for the District Manager and senior staff to inform *ad hoc*

committee members regarding organizational resource constraints, as well as individual limitations, that they might not feel comfortable sharing with a wide audience.

Just like other committees of the District, the *ad hoc* committee would have no power or authority to commit the District or to take any action on behalf of the full Board. The dates and times of *ad hoc* committee meetings would be set by consensus of the committee members with input from District staff.

A formal resolution is not required. A motion approved by a majority of the Board is sufficient to form the *ad hoc* committee.

FISCAL IMPACT:

NONE

2016 STRATEGIC PLAN:

Strategic Element 3.1 – Capital Improvement Program

Strategic Element 5.1 – Fiscal Plan for support of Strategy

Strategic Element 5.2 – Funding Infrastructure Replacement