

**SAN LORENZO VALLEY WATER DISTRICT
MINUTES
BOARD OF DIRECTORS MEETING**

September 5, 2013

7:30 p.m.

CONVENE MEETING/ROLL CALL:

Pres. Vierra convened the meeting at 7:32 p.m. Roll call showed Dirs. Bruce, Rapoza, Vierra were present. Dir. Prather arrived at 7:35 p.m. Dir. Brown arrived at 7:38 p.m. District Manager Mueller, Director of Operations Rogers, Environmental Analyst Herbert, and Legal Counsel Hynes were also present.

MINUTES:

MINUTES OF THE REGULAR MEETING OF AUGUST 15, 2013

Bruce Holloway, Boulder Creek stated that the minutes as presented appeared to have incorrect times for the recess and reconvenment; the correct times should be 7:51 and 8:11 respectfully. In addition, he stated that the motion make by Director Brown to amend the Scotts Valley Multi-Agency Regional Intertie Project resolution should be stated as “proposed Resolution No. 6 (13-13).

Motion made by Dir. Rapoza to approve minutes as amended for the August 15, 2013 Board of Directors Meeting.

ROLL CALL:

Ayes:	Prather, Vierra, Rapoza
Noes:	None
Abstain:	Bruce
Absent:	Brown

ADDITIONS AND DELETIONS TO AGENDA: None.

ORAL COMMUNICATIONS:

Mark Messimer, Zayante, addressed the Board regarding the District’s Facilities Consolidation Project.

Donna White, Ben Lomond, addressed the Board regarding Proposition 218.

Dana Weigand, Zayante, address the Board regarding a Public Records Request.

WRITTEN COMMUNICATIONS:

The Board received correspondence from California Special District Association (CSDA) regarding 2014 CSDA Committee and Expert Feedback Team Participation.

CONSENT AGENDA: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

SAN LORENZO VALLEY WATER DISTRICT STRATEGIC PLAN

District Manager stated that the Board had begun the strategic planning process in 2011 by engaging the firm BHI Management Consulting to facilitate and coordinate the planning and development process for a San Lorenzo Valley Water District strategic Plan. BHI conducted two community meetings to gather input from the public. BHI also meet with individual board members and staff. Manager Mueller stated that in October 2011 the Board conducted an all day workshop meeting facilitated by BHI to develop a draft Strategic Plan. A second all day Board workshop meeting was held in August 2012 to provide a tone check. Manager Mueller stated that staff has now completed the Strategic Plan and was recommending adoption.

Dir. Bruce stated that the activities noted as ongoing needed to be assigned timelines for completion. Dir. Bruce stated that the various strategic elements noted as ongoing should be assigned to committees for development of implementation dates. Dir. Prather stated that some of the strategic elements were not within the jurisdiction of established committees. Dir. Brown stated that he would like to have additional time to review the Strategic Plan.

Motion made by Dir. Rapoza to approve Resolution No. 8 (13-14) San Lorenzo Valley Water District Strategic Plan.

ROLL CALL:

Ayes:	Bruce, Prather, Vierra, Rapoza,
Noes:	Brown
Abstain:	None
Absent:	None

RESOLUTION OF INTENTION PROPOSITION 218 NOTICE

District Manger Mueller stated that the Board had engaged the services of Municipal Financial Services to perform a review and analysis of the District's current water rates. In March 2013 the Board accepted the study prepared by Municipal Financial Service, and directed staff to move forward with activities associated with Proposition 218 and a proposed five year rate increase. District Manger Mueller stated that staff has scheduled a Public Hearing for October 24, 2013, and an open house meeting for October 10, 2013 at the Highlands Park Senior Center, Ben Lomond. District Manager Mueller stated that the Proposition 218 Notice, if approved by the Board, would be mailed to all property owners.

Dir. Brown stated that he would like to see a ballot included with the Proposition 218 Notice. Bruce Holloway, Boulder Creek, stated that he believed the notice should be sent to tenants. District Counsel Hynes stated that property owners are responsible for payment of water bills, and therefore the Proposition 218 Notice should only be mailed to property owners.

Motion made by Dir. Vierra to approve Resolution No. 9 (13-14) Resolution of Intention Proposition 218 Notice.

ROLL CALL:

Ayes: Brown, Bruce, Prather, Rapoza, Vierra
Noes: None
Abstain: None
Absent: None

ANNUAL DISCLOSURE REPORT OF EMPLOYEE REIMBURSEMENTS FISCAL YEAR 2012-2013

District Manager Mueller stated that the District is required to annually disclose all individual reimbursements to employees in excess of \$100.00, and that staff has prepared the Annual Disclosure Report of Employee Reimbursements for Fiscal Year 2012-2013.

Motion made by Dir. Vierra to accept and file the Annual Disclosure Report of Employee Reimbursements for Fiscal Year 2012-2013.

ROLL CALL:

Ayes: Brown, Bruce, Prather, Rapoza, Vierra
Noes: None
Abstain: None
Absent: None

AUTHORIZATION TO BID INVENTORY MATERIALS FOR A SIX-MONTH PERIOD

District Manager requested the Board to authorize a bid for inventory materials for a six month period.

Motion made by Dir. Bruce to authorize bid of inventory materials for a six-month period.

ROLL CALL:

Ayes: Brown, Prather, Rapoza, Vierra, Bruce
Noes: None
Abstain: None
Absent: None

GENERAL MANAGERS REPORTS:

Bill List Period Ending September 5, 2013.

Motion made by Dir. Rapoza to approve the Bill list for the period ending September 5, 2013.

ROLL CALL:

Ayes: Brown, Bruce, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

Investment Report Period Ending July 31, 2013.
The Board received the Investment Report for the period ending July 31, 2013.

Cash Flow Report Ending June 30, 2013.
The Board received the Cash Flow Report for the period ending June 30, 2013.

Department Status Reports.
The Board received the Department Status Reports.

COMMITTEE/DIRECTOR REPORTS (ORAL):

Dir. Bruce reported on the September 5, 2013 Public Relations Committee meeting.
Dir. Rapoza reported on the August 23, 2013 Lompico Liaison Committee meeting.

INFORMATIONAL MATERIALS:

The Board received informational newspaper articles.

ADJOURNMENT TO CLOSED SESSION:

Pres. Vierra adjourned the regular meeting to Closed Session at 8:40 p.m. for the purpose of:

CONFERENCE WITH LEGAL COUNSEL; EXISTING LITIGATION
Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9 California Government Code.

One (1) case.

Name of Case: Charlene DeBert v. San Lorenzo Valley Water District (CISVI176927)

RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN:

Pres. Vierra reconvened the regular meeting at 9:05 p.m. and reported out the following:
CONFERENCE WITH LEGAL COUNSEL; EXISTING LITIGATION
Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9 California Government Code.

One (1) case.

Name of Case: Charlene DeBert v. San Lorenzo Valley Water District (CISVI176927)

No reportable actions.

ADJOURNMENT:

Pres. Vierra adjourned the meeting at 9:05 p.m.

James A. Mueller
Acting District Secretary