

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING MINUTES**

July 20, 2017

5:00 p.m.

CONVENE MEETING/ROLL CALL:

Vice President Baughman convened the meeting at 5:01 p.m.

Dirs. Hammer, Baughman and Bruce were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Nicholls and Hynes were also present. Directors Ratcliffe and Smallman were absent.

ORAL COMMUNICATIONS (CLOSED SESSION):

B. Holloway, Boulder Creek and H. Allen, Ben Lomond addressed the Board.

ADJOURNMENT TO CLOSED SESSION:

VP Baughman adjourned to closed session at 5:12 p.m.

RECONVENE TO OPEN SESSION:

VP Baughman reconvened the meeting to open session at 6:32 p.m.

Dirs. Hammer, Smallman, Baughman and Bruce were present. DM Lee, Dir. of Ops Rogers, Dir. of Finance and Business Systems Hill, Environmental Programs Mgr. Michelsen and Legal Counsel Nicholls and Hynes were also present.

REPORT ACTIONS TAKEN IN CLOSED SESSION:

VP Baughman reported that regarding item 4d CONFERENCE WITH LABOR NEGOTIATORS, the Board voted 4-0 in favor of making changes to the Classified & Management MOU's Section 8.5 regarding uniform/safety shoe allowances. The changes will be posted on the website 7.21.17.

No other reportable actions were taken.

ADDITIONS AND DELETIONS

District Manager Lee requested that 2 items be added to the agenda that came up after the agenda was posted.

1. Emergency Action to enter into a contract to replace 8" water main along a damaged section of Bear Creek Rd.
2. Closure of escrow agreement on account with Felton Water.

A motion was made and passed to add the 2 items to the agenda by a vote of all present in favor.

DM Lee also requested that item 13f COMMENDATION FROM LAFCO be brought to the attention of the Board and be moved up in the agenda so that Pat McCormick can present the commendation and not have to wait until the end of the meeting.

A motion was made to make changes to the order of the agenda.

ROLL CALL:

Ayes: Hammer, Smallman, Baughman, Bruce
Noes:
Abstain:
Absent: Ratcliffe

ORAL COMMUNICATIONS:

T. Norton, Lompico, E. Frech, Lompico, D. Loewen, Lompico, H. Allen, Ben Lomond, C. DeBert, Boulder Creek, B. Holloway, Boulder Creek, M. Lee, Ben Lomond addressed the Board.

DISTRICT MANAGER REPORTS

R. Moran, Ben Lomond addressed the Board.

WRITTEN COMMUNICATION:

13f Commendation from LAFCo

P. McCormick, LAFCo addressed the Board.

NEW BUSINESS:

10a OLYMPIA WATERSHED PATROL YEAR-END

A. Richman presented the final report.

R. Shaw, Lompico, C. DeBert, T. Norton and H. Allen addressed the Board.

10b BROWN ACT & BOARD AGENDAS

General Counsel G. Nicholls presented her findings regarding the Brown Act and SLVWD Board Agendas

T. Norton, E. Frech, B. Holloway, D. Loewen, R. Shaw, C. DeBert, M. Lee, R. Brown, Boulder Creek addressed the Board.

10c CAPITAL IMPROVEMENT LOAN OPTIONS

K. Plonka and J. Sutton with WSC presented loan options.

VP Baughman called a 10 minute recess.

R. Shaw x2, D. Loewen and B. Fultz, Boulder Creek addressed the Board.

10d NEEDS ASSESSMENT

Bill Fisher with William Fisher Architecture, Inc. presented the Needs Assessment report.

R. Brown, B. Fultz, M. Lee, D. Loewen, B. Holloway addressed the Board.

A motion was made to accept the 4 point recommendation of staff with the exception of removing the Johnson Building from the surplus list.

1. Direct staff to begin the process of declaring the Administration Building surplus property, with the intent to sell.
2. Direct staff to report back to the Board no later than three months from tonight regarding available adequate office space for lease within the District’s service area to house functions currently occurring in the Administration Building, with the intent to move administration functions to temporary facilities while conducting a Feasibility Study of the ‘Model Arrangement’ discussed in the Needs Assessment.
3. Direct staff to work with the Engineering Committee to develop and issue a Request for Proposals (RFP) to develop a Feasibility Study for the ‘Model Arrangement’ as proposed in the Needs Assessment.
4. Direct staff to report back to the Board no later than three months from tonight with a detailed plan regarding how Board Meetings can be conducted in other locations of the District’s service area; the intent being to hold Board Meetings in rotation, utilizing three or four locations in alternating months.

All present voted in favor of the motion.

10e BLUE TANK SOLE SOURCE PROCUREMENT

DM Lee introduced this item.

General Counsel Nicholls suggested that the Board make a Declaration of Emergency regarding the Blue Tank.

An inspection of the Blue Tank showed possible catastrophic failure. The Blue Tank is currently off line, fire safety/service make this issue an emergency. Probation Tank is currently handling fire service requirements but it is undersized. Time is of the essence. The Board made a finding that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

A motion was made to approve the Blue Tank Sole Source procurement up to \$110,000 as stated in Resolution #1 (17-18).

ROLL CALL:

Ayes: Hammer, Smallman, Baughman, Bruce
Noes:
Abstain:
Absent: Ratcliffe

10f ACWA CALL FOR CANDIDATE NOMINATIONS 2018/19 TERM

No action taken.

10g CALPERS AMENDMENT TO CONTRACT - LOMPICO MERGER

Dir. of Finance and Business Services introduced this item.

A motion was made to merge the Lompico County Water District contract with the SLVWD CalPERS contract.

B. Holloway addressed the Board.

3 voted in favor or the motion, Dir. Hammer abstained.

10h EMERGENCY ACTION TO ENTER INTO A CONTRACT TO REPLACE 8" WATER MAIN ALONG A DAMAGED SECTION OF BEAR CREEK ROAD

Heavy rains and flooding damaged sections of Bear Creek Road and exposed a portion of the District's 8" water main pipeline. On July 18, 2017 the District received a contract to replace a portion of 8" water main along a damaged section of Bear Creek Road, after the Board of Directors agenda was posted for the July 20, 2017 meeting. The opportunity to work with the County of Santa Cruz on the road repair will save the District time, money and road closures. The County of Santa Cruz and Granite Construction are scheduled to begin repairs in

a few days. A memoranda from the District Manager and Legal Counsel was provided to the Board regarding the need for immediate and emergency action.

The Board made a finding that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

B. Holloway addressed the Board.

A motion was made to approve the emergency action to enter into a contract to replace 8" water main.

ROLL CALL:

Ayes: Hammer, Smallman, Baughman, Bruce

Noes:

Abstain:

Absent: Ratcliffe

10i NEED TO TAKE ACTION ON THE CLOSURE OF ESCROW AGREEMENT ON ACCOUNT WITH MANANA WOODS WATER & OIL COMPANIES

The agenda for the July 20, 2017 BoD meeting was posted on July 17, 2017. On July 19, 2017 the District received final termination and release agreement, regarding Manana Woods water, releasing funds to the District that are being held in escrow. Time is of the essence because the papers must be signed by the District Manager before July 31, 2017. Staff is asking the Board to authorize the District Manager to sign the escrow papers releasing all funds and terminating the escrow agreement.

B. Holloway address the Board.

A motion was made to authorize the DM to sign the escrow papers.
All present voted in favor.

CONSENT AGENDA:

A motion was made to approve the Consent Agenda.

All present voted in favor.

A motion was made to excuse the absence of Director Ratcliffe.

All present voted in favor.

ADJOURNMENT:

VP Baughman adjourned the meeting at 11:29 p.m.