

**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL MEETING OF LOMPICO OVERSIGHT COMMITTEE
MINUTES**

August 23, 2016

6:00 p.m.

CONVENE MEETING/ROLL CALL:

District Manager Brian Lee convened the meeting at 8pm. April Crittenden, John Grunow, Lydia Hammack, Ruth Shaw and Toni Norton were in attendance.

ORAL COMMUNICATIONS:

Special Meeting

OLD BUSINESS:

None.

NEW BUSINESS:

a. Robert's Rules of Order vs. Sturgis Rules of order

b) Brown Act

Discussed that the Lompico Assessment Committee is required to operate under the rules and requirements of the Brown Act.

c. Board Procedures Manual

Discussion of the Board Procedures Manual and Brian agreed to email the committee members a copy of the manual.

d. Appointment of Committee Chair

Toni Norton was appointed as Committee Chair and Lydia Hammack as Vice Chair

e. Lompico Accounting

Lompico Accounting

A discussion of Lompico Accounting with agreement that further discussion was required after committee members have opportunity to research and prepare.

INFORMATIONAL MATERIAL–

Brian agreed to email the Brown Act, the SLVWD Board Manual and the updated version of the Assessment District Projects list.

ADJOURNMENT

Chairperson Toni Norton adjourned the meeting

The next Administration Committee meeting will be on October 6 at 8am at the old LCWD office.