

**SAN LORENZO VALLEY WATER DISTRICT
2017-2018 VEHICLE PURCHASE BID SPECIFICATION**

**SAN LORENZO VALLEY WATER DISTRICT
NOTICE INVITING BIDS**

The San Lorenzo Valley Water District is inviting bids, pursuant to the attached specifications, for the following:

Bid Items:

1. One (1) new 2 Door Regular Cab $\frac{3}{4}$ Ton 4X4 w/ Utility Body & Lift Gate
2. One (1) new 4 Door 4wd Mid-Size SUV

Additional information may be obtained by contacting:

Richard M. Rogers, Operations Superintendent San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006
(831) 338-2153

All bids must be sealed and submitted by 5:00 p.m. Wednesday, February 28, 2018 to the following:

Richard M. Rogers, Director of Operations
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

NOTE: Please mark on the outside of your envelope, "Sealed Bid, Vehicle Replacement."

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SECTION I.

PROPOSAL SUMMARY BID SUBMISSION FORM

Dated _____

TO: San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

The undersigned declares to have carefully examined the attached specifications accompanying the invitation to bid, and is thoroughly familiar with the contents thereof; and proposes to deliver F.O.B. to San Lorenzo Valley Water District, 13060 Highway 9, Boulder Creek, California 95006, as described in said specifications, which are made a part of this proposal quoted herein in full.

MINIMUM SPECIFICATION FOR:

- (1) Current Model Year 3/4 TON 4x4 STANDARD CAB PICKUP with UTILITY BODY, LUMBER RACK and HYDRAULIC LIFT GATE.**
- (2) Current Model Year 4 DOOR 4X4 or AWD ECO FRIENDLY or HYBRID MID-SIZE SUV**

All specifications must be met or exceeded or be considered non-responsive. Incomplete responses will not be considered. Bidder shall note any exceptions to the bid on the Comment Section. Bidder shall list on a separate sheet of paper details concerning the exception. This sheet shall be labeled “Exception(s) to Bid Conditions and Specifications”.

All equipment furnished under this contract shall be new, unused, and the latest model offered by the manufacturer’s current production. Accessories not specifically mentioned herein, but necessary to furnish a complete unit ready for use shall also be included.

EXCEPTIONS

(Please Note Any Exceptions on Bid Form)

BID ITEM NUMBER 1	\$ _____
BID ITEM NUMBER 2	\$ _____
SALES TAX	\$ _____

TOTAL BID ITEMS INCLUDING

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SALES TAX AND DELIVERY

\$ _____

This bid does not include Federal Excise Tax.

The only exceptions to the specifications are:

BID SUBMISSION FORM (contd.)

Signature of Bidder

Title

Firm Name

Address

City/State/Zip

Day Telephone

After-Hours Telephone

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All bids must be sealed and submitted before 5:00 p.m. Wednesday, February 28, 2018 to the following.

Richard M. Rogers, Director of Operations
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

SECTION II. INTRODUCTION

Purpose: The San Lorenzo Valley Water District Boulder Creek, California is interested in purchasing one of each of the following Items:

1. One (1) new 2 Door Regular Cab ¾ Ton 4X4 w/ Utility Body & Lift Gate
2. One (1) new 4 Door 4X4 or AWD ECO Friendly or Hybrid Mid-Size SUV

In comparing responses, consideration will not be confined to price only. The successful vendor will be one whose product is judged to best serve the interests of the San Lorenzo Valley Water District.

SECTION III. INSTRUCTIONS TO BIDDER

A. Equipment Details and Literature Required: **BID PACKETS MUST INCLUDE ONE ORIGINAL BID SIGNED IN INK AND ONE ELECTRONIC COPY OF THE BID AND ALL THE ASSOCIATED LITERATURE SHALL BE PROVIDED.** All bids must be accompanied by specification sheets and/or descriptive brochures showing the detailed specifications of the equipment you propose to furnish for the bid price. All equipment will be furnished with all standard equipment as described by the literature presented with the bid proposal. References to items shown on the literature, which the bidder does not intend to supply, must be so noted in writing as an amendment to the literature. It is the bidder's responsibility to provide specific equipment details to permit proper evaluation of the bid; failure to do so may result in disqualification of the bid. All bids must be sealed and submitted before 5:00 p.m. Wednesday, February 28, 2018.

The body, finish, fittings and all components shall be the latest and most current model, and shall not have been used as a demonstrator or any other service, and shall be factory standard in all respects not in conflict with the attached bid specifications

The design of the vehicle/equipment must be such that it does not hamper or restrict subsequent installation and use of emergency equipment, such as emergency lights and backup alarms.

When specifications for particular items are not defined, manufacturer's standards are satisfactory, provided the item is required for the proper performance of the equipment.

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- B. Emissions Standards: As applicable by law: Vehicles/Equipment must be supplied with manufacturer's standard equipment and all devices necessary to be in compliance with the most current State of California Vehicle Codes, and the Federal Motor Vehicle Safety Standards. Vehicle must comply with all Federal and California motor vehicle pollution control requirements and be capable of passing State emissions tests. Delivery must include any EPA documentation. Vehicles and/or Equipment not meeting the aforementioned standards will not be accepted.
- C. Error and Omissions: If the bidder discovers any errors, omissions, lack of clarity or desires further information about the specifications of his/her bid, the buyer should be contacted immediately.
- D. Guarantee: All equipment, units and components shall be guaranteed in accordance with the following clauses:
- a. Guarantee that the equipment offered is free from defects in design and construction and that it will give continuous and efficient service under normal conditions for a period of twelve (12) months from the date of delivery.
 - b. Guarantee that the equipment or vehicle is the manufacturer's standard design in construction and that no changes or substitutes have been made.
- E. Warranty: All equipment bids must include the manufacturer's standard warranty, and this information shall be provided with the bid. Additional or extended warranties may be requested; if so, specific warranty information must be provided with the bid. The warranty period will commence after the equipment/vehicle is received and accepted by the San Lorenzo Valley Water District, unless special provisions are made with the successful provider.
- F. Delivery Date: All bids must be submitted with a delivery date.
- G. Pre-delivery: Prior to delivery, new equipment/vehicle must be completely serviced in accordance with standard new vehicle "Make Ready" and to the manufacturer's specifications.
- H. Delivery: All costs for delivery of the new unit will be assumed by the Bidder and included in the net price. Unless stated elsewhere in this bid document, all deliveries will be made to the San Lorenz Valley Water District 13060 Hwy 9 Boulder Creek CA 95006.
- I. Prices: Prices quoted shall exclude Federal Excise and State taxes. Prices quoted shall be F.O.B. Boulder Creek CA 95006
- J. Final Payment: Final payment for equipment and vehicles delivered under these specifications will not be made until all terms and conditions have been satisfied.
- K. Bid Evaluation Criteria: The evaluation of this bid will be based on, but not limited to, the following: Compliance with specifications; proven performance; ease of operation, life-cycle cost, net cost, supplier performance history; delivery time; compatibility with existing equipment, parts or supplies; service/parts availability; and, advantageous superior design features.

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L. Additional Information: For information concerning the bid process, please contact the San Lorenzo Valley Water District's Purchasing Agent at (831) 338 2153 or check the District's web page at slvwd.com

M. Manufacturer's Statement of Origin: The new Unit shall be delivered with the manufacturers Statement of Origin (MSO). Failure to provide MSO shall be grounds to refuse to accept vehicle.

SECTION IV. GENERAL TERMS AND CONDITIONS

A. Submission of Bids:

Sealed bids for

Item#1:

1 (one) 3/4 Ton Standard Cab 4X4 Pickup with Utility Body Lumber Rack and 1300 lb. capacity Hydraulic Lift Gate.

Item#2:

1 (one) 4 Door 4X4 or AWD ECO Friendly or Hybrid Mid-Size SUV.

Each bid, one (1) original and one (1) additional Electronic copy (CD or flash drive) of all documents shall be placed in a sealed envelope and marked clearly on the outside: "Bid Item# 1 - 2".

THE ELECTRONIC COPY SHALL BE AN EXACT REPRODUCTION OF THE ORIGINAL DOCUMENT(S) PROVIDED. ALL SECTIONS SHALL BE COMBINED INTO A SINGLE ELECTRONIC DOCUMENT.

Sealed bids must be received at the following location before the deadline 5:00 p.m. Wednesday, February 28, 2018 to be eligible for contract award:

San Lorenzo Valley Water District 13060 Hwy 9
Boulder Creek CA 95006

No bids will be considered that are not submitted on the enclosed price proposal form and signed by a legal agent of the bidder. Faxed or E-mailed bids are not acceptable unless specifically noted on the bid document.

No bids will be considered in which the specifications, provisions or conditions of the price proposal have been modified.

Bids must be received in the office of the San Lorenzo Valley Water District prior to the time and date specified.

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Bids received after the time specified will not be considered and will be returned unopened to the bidder.

B. Assignment/Contract not used as Collateral: Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this contract without prior written consent of the other party. The bidder shall not use this contract, or any portion thereof, for collateral for any financial obligation.

C. Audits/Access to Records: The San Lorenzo Valley Water District and any of its representatives shall have access to any books, documents, papers and records of the bidder which are pertinent to this solicitation and prospective contract.

D. Award and Purchase: The San Lorenzo Valley Water District reserves the right to reject any or all bids, to waive any informalities or technical defects in bids, and unless otherwise specified by the San Lorenzo Valley Water District or by the bidder, to accept any items or group of items in the bid, as may be in the best interest of the San Lorenzo Valley Water District. No verbal explanations, clarifications, additions or instructions will be binding to either the San Lorenzo Valley Water District or the bidders, except those confirmed in writing.

A signed purchase order/contract furnished to the successful bidder results in a binding contract without further action by either party.

E. Questions: Any questions concerning this project shall be directed to: Rick Rogers at the San Lorenzo Valley Water District, 13060 Hwy9, Boulder Creek CA 95006, (831)-338-2153, E-mail rogers@slvwd.com between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding Holidays. ALL QUESTIONS MUST BE SUBMITTED IN WRITING.

F. Legal Compliance: The bidder shall keep informed of all Federal, State and local laws; ordinances, regulations and all orders and decrees of bodies or tribunals having any jurisdiction or authority which may affect those engaged or employed on the work or affect the conduct of the work. The bidder shall observe and comply with all such laws, ordinances, regulations, orders and decrees. The bidder shall protect and indemnify the San Lorenzo Valley Water District and its representatives against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree whether by the supplier, subcontractor, supplier or the supplier's employees or any others engaged by the supplier. The laws of the State of California will govern as to the interpretation, validity and effect for any contract that is entered into as a result of this solicitation. Venue for any lawsuit will be in Santa Cruz County, California.

H. Force Majeure: Neither party shall be liable for failure to perform under this contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the non-performing party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in

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performance to that required by the event, and takes all reasonable steps to minimize delays. The provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the non-performing party.

I. Indemnification: The bidder shall release, indemnify and hold harmless the San Lorenzo Valley Water District, their officers, agents, employees, successors and assignees from any cause of action, or claims or demands arising out of the Bidder's performance under this contract.

J. Gratuities: The bidder certifies and agrees that no gratuities, kickbacks or contingency fees were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this contract. If the bidder breaches or violates this warranty, the San Lorenzo Valley Water District may, at its discretion, terminate this contract without liability to the San Lorenzo Valley Water District.

K. Material Availability: Bidders must accept responsibility for verification of material availability, production schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the bidder to notify the San Lorenzo Valley Water District immediately if materials specified are discontinued, replaced or not available for an extended period of time.

L. OSHA Standards: All bidders agree and warrant that services performed in response to this invitation shall conform to the standards declared by the U.S. Department of Labor under the OCCUPATIONAL Safety and Health Act of 1970 (OSHA). In the event the services do not conform to OSHA Standards, the San Lorenzo Valley Water District may require the services to be redone at no additional expense to the San Lorenzo Valley Water District.

M. Non-collusion: Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person or fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement and advantage against the San Lorenzo Valley Water District, or any person interested in the proposed contract.
The price or prices quoted in this bid are fair and proper and are not tainted by a collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest.

N. Preparation of Bids: Bidders are expected to examine any drawings, specifications, schedules and instructions included in the bid package. Failure to do so will be at the bidder's risk.

In case of error in the extension of prices in the bid proposal, the unit price will govern. Unit price shown must be net.

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Erasures or changes in this bid document must be initialed by the representative completing this bid, indicating the erasure or correction was intentional and the change was not made by the San Lorenzo Valley Water District Purchasing representative.

O. Bids Binding – 60 Days: Unless otherwise specified all formal bids submitted shall be binding for sixty calendar days following the bid opening date unless bidders at the request of the San Lorenzo Valley Water District agree to an extension.

P. Multiple Bids: Bidders must determine for themselves which product to offer. If said bidder chooses to submit more than one bid, THE ALTERNATE BID must be clearly marked “Alternate Bid.” San Lorenzo Valley Water District reserves the right to make award in the best interest of the San Lorenzo Valley Water District.

Q. Brand Names or Equal: Whenever in this bid invitation any particular materials, process, mechanism, and/or equipment are indicated, described or specified by patent, proprietary, or brand name, or by name of manufacturer, such wording will be deemed to be used for the purpose of facilitating minimum acceptable requirements and will be deemed to be followed by the words, “or equal.” At the San Lorenzo Valley Water District’s discretion, after the bid opening proof satisfactory must be provided by Bidder to show that the alternative product/equipment/vehicle is in fact, equal to specification requirements.

The San Lorenzo Valley Water District reserves the right to determine products of equal value. Suppliers will not be allowed to make unauthorized substitutions after award is made.

S. Termination of Contract: If at any time during the performance of the contract awarded as a result of this bid, in the opinion of the San Lorenzo Valley Water District, the work is not progressing satisfactorily or within the terms of this contract, then at the discretion of the San Lorenzo Valley Water District and after written notice to the supplier, the San Lorenzo Valley Water District may terminate the contract or any part of it.

T. Modification or Withdrawal of Bids: A bid that is in the possession of the Purchasing Division may be altered by facsimile, telegram or letter bearing the signature of name of the legal agent for the bidder, provided it is received prior to the time and date of the opening. Alterations should not reveal the price but should indicate the addition, subtraction or other changes in the bid. A bid that is in the possession of the Purchasing Manager may be withdrawn by the bidder up to the time of the bid opening. Bids may not be withdrawn after the bid opening. Failure of the successful bidder to furnish the service awarded from this bid may eliminate the bidder from the active bidder’s list.

U. Addenda and Interpretations: If it becomes necessary to revise any part of a San Lorenzo Valley Water District bid, a written addendum will be provided to all potential bidders and/or those bidders that received the original bid invitation. The San Lorenzo Valley Water District is not bound by any oral representations, clarifications, or changes made in the written specifications by San Lorenzo Valley Water District employees, unless such clarification or change is provided to bidders in written addendum from the San Lorenzo Valley Water District. Receipt of addenda shall be acknowledged by initialing the proposal price sheet in the designated place.

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V. Award: All bids will be awarded to the lowest responsive and responsible bidder. The San Lorenzo Valley Water District reserves the right to determine the lowest responsive and responsible bidder.

The Operations Manager in collaboration with the using department may involve all or some of the following factors: price; conformity to specifications; financial capacity to perform the services and/or provide commodities; previous performance and reputation; location of required and necessary facilities and/or equipment; availability and proximity of repair parts and/or warranty work; similar experience; delivery promise; terms of payments; compatibility as required in the bid documents; other associated and necessary costs; other objective and accountable factors which are reasonable.

W. Inspections: Inspection and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regard to latent defects, fraud, or such gross mistakes as amount to fraud. Final inspection and acceptance or rejection of material or supplies shall be accomplished as promptly as practical, but failure to inspect and accept or reject material or supplies shall not impose liability on the San Lorenzo Valley Water District for such supplies as are not in accordance with the specifications. All delivered materials shall be accepted subject to inspection and physical count.

SECTION V. BID ITEM SPECIFICATION

BID ITEM # 1

2 Door 3/4 ton 4X4 Truck - (1) New 2 Door Regular Cab ¾ Ton 4X4 Utility Truck

CURRENT MODEL YEAR – FULL SIZE, THREE QUARTER (3/4 TON) 4X4 PICKUP TRUCK, WITH 8’ UTILITY BODY

1. (1) One New 2 Door Oxford White Regular Cab 3/4 Ton 4X4 Trucks with Grey Vinyl Interior and Black Rubber Floor Covering
2. 40-20-40 Reclining Seats
3. Manual locks and windows
4. Exterior Mirrors High visibility vertical, manual folding and extendable, with convex spotter glass
5. Blue Tooth / Hands free
6. AM/FM Radio, A/C, Heater
7. Variable Intermittent Wipers
8. Driver and Passenger Air Bags
9. 6.2 Liter V8 Gasoline Engine
10. 6 Speed Automatic Transmission w/ OD
11. 4X4 Electronic Shift on the Fly
12. Electronic Locking Rear Axle
13. 10000 GVWR
14. Two Front Tow Hooks

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15. Class IV trailer hitch/receiver and trailer wiring harness with 4 and 7 pin connectors.
16. Trailer Brake Controller
17. Super Springs Additional Leaf Pack
18. Off Road Package

Service Body:

98 Inches Long, 78 Inches Wide, 40 Inches High Service Body. Locking Vertical Door Arrangement with Aluminum Covered Open Top Lids, All Openings Fully Gasketed, Stainless Steel Paddle Type Compartment Latches (lockable), Secondary Plunge Locking Mechanism for all Compartments, Removable Shelving for Each, Wheel Chalks Storage Cut-Outs behind Driver and Passenger wheels for Wheel Chalks (2 total), Lighting must meet Federal and State requirements and is to include brake, tail and marker lights mounted in rubber insulated grommets. All wiring is to be run in a protective loom, 2"X 2" Cab-Over Rack w/ Forklift Offset, Removable Center and Swing-Away Rear Crossbar, Super Springs Additional Leaf Pack, 1300lb Capacity Hydraulic Lift Gate (Not Cable Driven) Mounted with sufficient bracketing and hardware to withstand the 1300lb weight limit, Body Manufacturers Standard Rear Bumper each Side of Lift Gate, Class IV Trailer Hitch, OSHA Approved Backup Alarm, Super Spring Suspension Stabilizers, Body is to be fully undercoated, Warranty, Painted White .

BID ITEM #2

4 Door 4X4 or AWD ECO Friendly or Hybrid Mid-Size SUV - (1) New 4 Door 4X4 or AWD ECO Friendly or Hybrid Mid-Size SUV

CURRENT MODEL YEAR 4 Door 4X4 or AWD ECO Friendly or Hybrid Mid-Size SUV

1. AWD or 4Wheel Drive Hybrid SUV
2. Cargo Space Behind Rear Seat 29 Cu. Ft.
3. Gas / Hybrid Electric
4. Sealed Nickel Metal Hydride Batteries/Regenerative Braking
5. 1.6 – 2.9L with ECO Friendly or Hybrid Propulsion System
6. Automatic 4-speed with OD Hybrid Specific
7. Suspension - 4 Wheel Independent
8. Power 4-Wheel ABS
9. Steering - Power with Tilt
10. Blue Tooth / Hands free
11. Front Buckets with neck support, Rear 60/40 Fold Down Bench, Floor & Overhead Reading Lamps
12. Wipers - Front & Rear Intermittent

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ADDITIONAL REQUIREMENTS

Complete Set of Factory Manuals To Include But Not Limited To: Body/Chassis Manual, Powertrain Manual, Drivability/Emissions Manual, Vehicle Wiring Diagrams, and Complete Parts Manuals (illustrated & text). Note: Vehicle will not be accepted without manuals. Manuals must accompany vehicle upon delivery, no exceptions.